San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770

July 28, 2026

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

2. Roll Call

Director DeLaTorre	______
Director Sauceda	______
Director Taylor	______
Director Mamdapurkar	______
Director Vera	______

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held July 14, 2026

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

7. District Counsel

8. Action Items

9. Miscellaneous Information Items

- **a. Receive and File: June 2026 Banking & Investment Report**
- **b. Receive and File: June 2026 Revenue and Expenditure Report**

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:
Second:
Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF SAN GABRIEL COUNTY WATER DISTRICT HELD ON JULY 14, 2026

CALL TO ORDER

A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, July 14th, 2026, at 8366 Grand Avenue, Rosemead, California at the hour of 4:03 p.m.

ROLL CALL

Present at the meeting were General Manager Jim Prior, Finance and Administration Manager Carmen Corona, Assistant General Manager Casey Feilen, Superintendent Carlos Cardona, Directors DeLaTorre, Sauceda, Taylor Mamdapurkar, and Vera and District Counsel Koczanowicz.

AGENDA

Upon motion by Director Taylor, seconded by Director Vera, the Board voted unanimously to adopt the agenda as presented.

PUBLIC COMMENT

Jeff Morris, a customer of the District spoke to the Board about the interaction he had with staff regarding District policy for return of account deposits after 12 months. Board was informed that the issue will be looked at, and Board will be informed of the resolution.

MINUTES

Upon motion by Director Taylor, seconded by Director Sauceda the Board voted to approve the minutes for the May 26th 2026 regular meeting. Motion passed 5-0.

DEMANDS

Director Sauceda motioned to authorize payments from the General Account in the amount of $442,323.17 (chk#24466 - 24517) and an Electronic Funds Transfer from the General to the Revolving Account in the amount of $69,526.17 (chk#14919 - 14987). The motion was seconded by Director Mamdapurkar. Director Taylor asked about various checks for expenses related to Well 12 project and office expansion, Interwest work for easement acquisition, "soft start" electrical component, gate valves and the new Community Portal. Director Vera inquired about Lincoln Life insurance payments and paving projects; Director Mamdapurkar asked about the cost and status pf the Office expansion. All questions were answered by staff to Board's satisfaction. Motion passed on a 5-0 vote.

DISTRICT COUNSEL REPORT

District Counsel reported on the status of easement deed negotiations with the property owner and briefed the Board on an Appellate Court case Myers v. DMV, where the Court found that arresting officer's failure to continuously observe the DUI suspect for the statutorily required 15-minute period, before administering the breathalyzer test, invalidated the positive test results. The suspension of Driver License was consequently reversed.

ACTION ITEMS

a. Adoption of Resolution No. 7-26-540 For Delegation of Authority to Request Disbursements from California Employee Retiree Benefit Trust

Director Mamdapurkar moved the item, seconded by Director Taylor and approved on a 5-0 vote.

b. Adoption of Resolution No. 7-26-541 Approving Amendment to Personnel Manual in the Employee Benefits Section.

Mr. Prior provided a brief presentation, explaining that recently he was made aware of verbiage in the Manual that provided mileage reimbursement not only for conferences and other District-related travel, but also for employees driving from home to work when on call in addition to guaranteed amount of overtime pay. This provision reimburses employees for driving to their work place and does not reflect the industry standard. Eligible employees were reimbursed for mileage for approximately the last 2 ½ years. Staff was requesting that the Personnel Manual be amended to remove that antiquated provision.

Director Sauceda moved approval, seconded by Director Taylor. After brief discussion Board voted 5-0 to adopt the Resolution.

MISC INFORMATION

Well Report. Board received and filed a Water Well Report. Director Taylor noted that there was not much change though the Well readings were down. The Raymond Basin reservoir remained level. Mr. Feilen explained that large amounts of water were being released.

GENERAL MANAGER COMMENTS

Mr. Prior reported that the undergrounding project is moving forward as the permit was issued for boring under the tracks and the work should begin July 27th. He also informed the Board that the office expansion permits were almost ready; that Well 12 rehab is almost completed and Edison connection and videoing will occur on Wednesday. The General Manager also reported that District's new employee achieved his Grade 1 certification. Lastly he told the Board that Carlos Cardona will be going to a construction conference in Indianapolis for further training.

FUTURE AGENDA ITEMS

Mid-Year Budget in the second meeting in August

Update on the Deposit return policy

DIRECTOR COMMENTS

Director Taylor noted that District should continue to maintain a robust emergency fund in an event of major disaster.

ADJOURNMENT Upon motion by Director Vera, seconded by Director Taylor, the Board voted unanimously to adjourn the meeting at 4:45 p.m.

____
President

____
Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Payroll	7/1/2026	$ 94,330.69
Director's Payroll	7/14/2026	$ 261.20
Payroll	7/15/2026	$ 95,985.55
	Total Amount to be Reimbursed:	**$ 190,577.44**

June 2026

Cash & Investments			
LAIF Investment		$	9,569,720
Capital Emergency Fund		$	5,000,000
LAIF Total		$	14,569,720
LAIF Interest Rate	3.816%		
Time-Value Investment		$	1,650,168
Citizens Bank - General		$	3,936,150
Citizens Bank - Revolving		$	130,475
Citizens-Bank - Safety Lunches		$	14,477
Xpress Bill Pay Holding (Online)		$	-
Citizens Bank - General/Revolving & Other		$	4,081,101

I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.

Date: 07/28/2026

Treasurer

	Jun-25	**YTD Jun-25**	**Jun-26**	**YTD Jun-26**
Cash Receipts	$ 912,688	$ 6,416,752	$ 1,051,431	$ 6,078,367
Disbursements	$ 862,151	$ 4,795,922	$ 671,896	$ 8,502,175
Water Sales	$ 739,323	$ 4,369,187	$ 797,728	$ 4,615,368

	2025		2026		
				Water Payments	966,827
Meter charges	351,791	*Meter charges*	399,619	*A.R Payments*	85,094
Water Charges	387,532	*Water Charges*	398,109	*Time Value Interest*	-490
Total Billed	739,323	*Total Billed*	797,728		1,051,431

SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION

June 2026
Year-To-Date Percent
50%

Acct. #	Description	Budget	Receipts & Expenditures Jun-26	Total YTD	Balance	YTD %
	Total Revenues	**$ 12,112,089**	**$ 865,049**	**$ 5,498,544**	**$ (6,613,545)**	**45%**
	Operational Expense					
	Production & Supply	2,576,224	138,642	944,192	(1,632,032)	37%
	Transmission & Distribution	805,066	67,597	375,422	(429,644)	47%
	Customer Service	420,456	39,471	201,525	(218,931)	48%
	General & Administrative	4,201,973	233,366	1,515,646	(2,686,327)	36%
	Total Operational Expense	**8,003,719**	**479,076**	**3,036,786**	**(4,966,933)**	**38%**
	Gain/(Loss) before Capital	**4,108,370**	**385,973**	**2,461,758**	**(1,646,612)**	**60%**
	Capital Expenditures	6,385,000	141,735	3,810,691	(2,574,309)	60%
	Gain/(Loss)	**$ (2,276,630)**	**$ 244,239**	**$ (1,348,934)**	**$ 927,697**	